

Triad Regional Advisory Committee

**Regional Disaster Preparedness Meeting
10 May 2007
10 a.m.**

**Quality Inn - Hanes Mall
Winston-Salem, NC**

2007 Scheduled Meetings: August 9 and November 8.

Attendance List:

The attendance list is on file and available upon request.

Approval of February 8, 2007 Minutes

Minutes accepted and written. Unanimously approved.

Welcome and Introductions - John Shelton unable to attend; meeting run by Dr. Roy Alson

Old Business

HRSA (ASPR) Funding Grant Update- Mary Beth Skarote

- Office of Assistant Secretary for Preparedness and Response (OASPR)
- Fairly final decision that the formerly known National Bioterrorism Hospital Preparedness Program will now be Hospital Preparedness Program
- The new competitive grant partnership program mandated thru PAHPA (Pandemic All Hazards Preparedness Act of 2007). Legislation will be Healthcare Facility Partnership Program.
- No longer reference as HRSA- refer to as HHS (Health and Human Services) Programs (ASPR Grant)
- 06-07 – You should have received letters regarding the grant purchases for your agency. Purchases must be made by July 1, 2007. Funds not utilized by that date will be revised.
- NCMCN- All letters and contacts made for 19 control stations List posted on presentation. Any questions please see Bradley.
- Education- All grant-funded education posted on web page.
- Questions- email to Mary Beth Skarote at mbskarote@wfubmc.edu.

SMARTT Compliance

- North Carolina Hospital Status System replaced with SMARTT- State Medical Asset Resource Tracking Tool. This tracking tool is similar to the Hospital Status System but has been enhanced to include more comprehensive reporting capabilities and to add EMS systems and health centers.
- Hospitals provide information on a daily basis that helps identify items such as hospital bed and specialty service capability.

- Health centers will provide information on a weekly basis that helps identify items such as services offered, laboratory capabilities, types of beds and bed capacity.
- EMS systems will provide information on a weekly basis that helps identify items such as personnel and vehicle types and availability, resource capability such as decontamination and special skills and equipment available. All of these resources may be identified and made available for use in the event of a local, regional, or statewide disaster.
- Participation is required for grant funding
- Training online or disk (see Mary Beth or Brad)

NIMS Compliance

- The specific compliance requirements outlined for hospitals by the NIMS Integration Center (NIC)
- The seventeen (17) hospital-specific elements outlined in the fact sheets address a variety of expectations, including preparedness activities, resource management, communications and information management, supporting technologies, and training and exercises. A series of steps intended to improve institutional readiness and integration into a community-based response system.
- **Required elements to be completed by September 30, 2007** are Elements 7, 9, 10, 11- Melissa Sanders Team Leader, Hospital Preparedness Program.

Element 7 – Revise and Update Plans

Revise and update plans [i.e. Emergency Operations Plan (EOPs)] and standard operating procedures (SOPs) to incorporate NIMS components, principles and policies to include planning, training, response, exercises, equipment, evaluation, and corrective actions. Plan reviews should be conducted annually and/or after every event or incident to identify future updates that may be needed.

Element 9 – IS-700 NIMS

Complete IS-700: NIMS: An Introduction IS-700 NIMS:

An Introduction should be completed by the hospital personnel that would have a leadership role in emergency preparedness, incident management, and/or emergency response during an incident. Personnel designated to fulfill ICS roles (i.e. hospital emergency manager, hospital administration, department heads) should complete IS-700 or equivalent,

Element 10 – IS-800.A NRP

Complete IS-800.A: NRP: An Introduction IS-800.A: National Response Plan (NRP): An introduction should be completed by personnel whose primary responsibility is emergency management within a hospital or healthcare system.

Element 11 – ICS 100 and 200

Complete ICS 100 and ICS 200 Training or equivalent courses ICS-100 Introduction to ICS or equivalent should be completed by the hospital personnel that would have a direct role in emergency preparedness, incident management, and/or emergency response during an incident. Personnel designated to fulfill ICS roles (i.e. hospital emergency manager, hospital administration, department heads) should complete IS-100 or equivalent The remaining elements will be implemented during the FY 2007 funding cycle.

Committee Reports

- **SMAT III** - Davidson, Guilford, Randolph, Surry, and Watauga
Davidson - No report
Guilford- Upcoming exercise to involve Guilford and Davidson SMAT III teams
Randolph- Local SMAT III class in June; local exercise to occur with training
- **SMAT II** - Mary Beth Skarote
Participated in a Regional Exercise March 13 & 14 in Charlotte
AAR available
Guilford EMS and Davidson EMS
Open house and dedication service for M8 was April 23
Fort Fisher Training May 17-20
Region IV Coalition Asheville May 22-24
The Department of Homeland Security (DHS) region IV states of Mississippi Tennessee, Kentucky, Alabama, Florida, Georgia, South Carolina, and North Carolina have built a Unified Planning Coalition (UPC) for Emergency Support Function number 8 to strengthen the region's health and medical preparedness and response. This coalition meets on a regular basis to discuss issues such as asset typing, mobile medicine surveillance, trauma care, pandemic planning and others as identified by the 8 states associated with the coalition. Along with dignitaries from DC. MATRAC and TRAC will be setting up one M8 system and trailer will remain packed. These are the folks who bless the funding stream for such projects.
Work Day at Warehouse on May 15th 9-?
SMAT II Initial Training – June 6 & 7 and/or June 18 & 19
- **Public Health**- Eleanor Lunisin
Report given in TRAC Meeting at 11:00
- **NCOEMS**- Ann Marie Brown
ServNC- Computerized registration and activation program for NC will go live on May 28, 2007; more information forthcoming.

New Business

- **Medical Reserve Corps** – Eric Ireland
No show
- **Chem Pak**- Eleanor Lunisin
Report given in TRAC meeting at 11:00 a.m.
- **Regional Update**- Mary Beth Skarote
Agency/Facility Disaster Plans - Have your Disaster Preparedness person contact me. Training online
METTA- Assessment of the Community College Plan June 11-15 (statewide) starting in Onslow County the 13th is a the mustering day, deployment and set up of the FMSS, FMS Acute Care Shelter and ACF by Larry's and Randy's teams from Durham and a hotwash. Day 4 - The 14th, Duke Med Students move to Surry to serve as medical response team, Safety Brief, Operations of ACF, FMSS, FMS Acute Care Center assessments, and the event hotwash. Day 5 - The 15th, Review of week, Functional work groups, and development of AAR.

Exercise and Drills- would like to post online, please share.

SNS training classes and exercises in July are full.

August 31, 2007- Community Preparedness Night at WS Warhogs game.

Disaster Medical Specialist Course- Charlotte NC May 14-18 - openings available.

- EM Today - Gail Kluttz
October 6-10, 2007- Guest Speaker from VT regarding the shooting.
- Davidson Community College- 2 grants received to purchase a mobile medical simulation lab; will launch in the fall.

Adjourned 10:30 a.m.